



# South Coast Fire Protection District

P.O. Box 334 Gualala, California 95445 (707)884-4700

Minutes from the Regular Meeting on October 21, 2021

**Location:** 39215 Church Street, Gualala, California

## 1. Call to Order

The meeting was called to order at 6:14pm by Rick O'Neil.

## 2. Roll Call

Present: Directors Kevin Callanan, Rick O'Neil, Chuckie Sorensen, Flavia de Oliveira  
Absent: Chair, Pete Slunaker

## 3. Public Expression – 3-minute limit

None.

## 4. Financial Report

Maureen did not attend the meeting so Jason presented the financial report. Jason said that funds are getting a little low because of all the strike team expenses, and we have not been reimbursed by Calfire yet. Those checks will come in sometime in December. He said he didn't have any concerns. The district also has money in our reserve account and we are in good shape.

## 5. Announcements

None.

## 6. Approval of Minutes from Last Meeting

**Flavia de Oliveira motioned to approve the minutes from the regular meeting last September. Kevin Callanan seconded the motion. Ayes: Kevin Callanan, Rick O'Neil, Chuckie Sorensen, Flavia de Oliveira. Nays: None. The motion passed 4 Ayes, 0 Nays.**

## 7. New Business--Discuss/Action on:

**a. New Apparatus Purchase.** Jason indicated to the board that he was ready to move forward with the plan to purchase a dozer and transport from Calfire and get into the dozer program. First, he requested that we purchase a transport, and then the dozer. Calfire is selling off their equipment piecemeal rather than as a dozer and transport package. The cost for the used transport is \$25,000. The trailer is not included or the dozer. Those will be purchased at a later date.

**Flavia de Oliveira motion to spend \$25,000 for a used transport. Chuckie Sorensen seconded the motion. Ayes: Flavia de Oliveira, Chuckie Sorensen, Rick O'Neil, Kevin Callanan. Nays: None. The motion passed 4 Ayes, 0 Nays.**

**b. Brown Act Meeting (zoom) November 2, 2021.** Jason announced an upcoming zoom meeting put on by the Mendocino County Counsel on the Brown Act and Ethics training.

## 8. Old Business—Discuss/Action on:

### a. Approval of Budget.

**Flavia motioned to approve the budget for 2021. Kevin seconded the motion. Ayes: Flavia de Oliveira, Kevin Callanan, Chuckie Sorensen, Rick O’Neil. Nays: None. The motion passed 4 Ayes, 0 Nays.**

**b. Cost Recovery Ordinance 93-01 Amendment.** As discussed at the September meeting, the board motioned to move forward with amending Ordinance 93-01 to use Fire Recovery USA for cost recovery for billing.

**Kevin Callanan motioned to approve Amending Ordinance 93-01 to accept the Fire Recovery USA contract for cost recovery. Chuckie Sorensen seconded the motion. Ayes: Kevin Callanan, Chuckie Sorensen, Flavia de Oliveira, Rick O’Neil. Nays: None. The motion passed 4 Ayes, 0 Nays.**

**c. Tank Grant.** The tanks are in and have been installed. The final paperwork was completed today. Jason said that we are waiting for reimbursement of about \$15,000 for the tanks, plumbing, and rock.

**d. Job Descriptions.** Jason requested to table the discussion of job descriptions for the next meeting.

**e. 2021 PG&E Augmentation Funds.** PG&E has settled with the county for the devastation caused by their equipment in the 2017 fire season. Through Coastal Valley EMS South Coast Fire will receive a lump sum of about \$20,000 in the near future. The Mendocino County Board of Supervisors also approved allocating 1 million dollars to be distributing to fire agencies within the county. South Coast FPD should be receiving \$45,000. Funds have also been authorized for two training towers within the county. They are also working on some CAD integration with the dispatch center which will benefit the district indirectly.

## 9. Chief’s Report

- Moderna and J&J covid-19 vaccines were approved by the FDA for booster shots. Vaccine clinics will resume at the SCF station 1 sometime in the near future. There will be some fund recovery from the Covid Relief Fund grant. The district will receive \$22,000 to cover their expenses and staffing for the vaccine clinics.
- Surf Market recently made a donation to South Coast FPD for \$6,500.
- The Ford F-250 utility truck will be going to DC Customs next week for repair
- Jason announced that we will resume the annual Christmas party and set a date for Saturday, December 11<sup>th</sup>, at 6pm.
- Jason is still working on the specs for the Type 6 engine. OES has changed the minimum staffing levels for a Type 6 from two to three which will change the
- Call volume is up and on pace for a record number of incidents.
- Jason is working on a proposal for a 40-hour engineer position to help out with the maintenance of the engines and equipment as well as respond to calls. Jason said that having a person on duty during the day would be very helpful going forward to meet the growing needs of our community.
- Jason has been going over the benefit unit designations on the parcels in our district. He has uncovered around \$38,000 in discrepancies so far in the amount that property owners should have been paying. The source of the error was that the use codes had not been updated, or were input incorrectly, to reflect the current property use.
- This fire season our district earned \$145,000 for use of our apparatus, and \$188,000 in personnel expenses (to be reimbursed by Calfire) for strike team participation. Also, an additional \$20,000 surcharge for administration fees will be received. Calfire still has not declared the end of fire season despite the heavy rains we’ve had in Northern California. Southern California has been dry and is still in fire season.

## 10. Closed Session

None.

**11. Open Session after Closed Session**

None.

**12. Adjournment**

The meeting was adjourned at 6:50pm, next regular meeting is on October 21, 2021.